

# CHRISTMAS PARTY

## BOOKING FORM



Please complete and return this form to:  
par3lounge.events@gmail.com

FIRST NAME	LAST NAME
.....	.....
COMPANY NAME (if applicable)	CONTACT NUMBER
.....	.....
EMAIL ADDRESS	
.....	
PARTY DATE	PARTY SIZE
.....	.....

### BOOKING TERMS & CONDITIONS - Please read & sign

We require a £10pp non-refundable deposit. The deposit needs to be paid upon reservation of the booking along with the return of a completed and signed booking form. Your booking is not confirmed until we have received the completed booking form & deposit payment. Par 3 Lounge reserve the right to keep any deposits paid in the event of a cancellation made by the attendee. If Par 3 Lounge cancel the event for any reason a full refund of any monies paid will be returned.

We require final party numbers and balances to be paid no later than 2 weeks before the date of your party. Any special dietary or accessibility requirements must also be advised at least 2 weeks prior.

Whilst every effort is made to accommodate special seating arrangements, these cannot be guaranteed. All seating plans will be decided by the venue on the day of the event.

The venue reserves the right to change the entertainment booked on any particular date.

Drinks pre-orders can be arranged with prior notice and pre-paid before the date of arrival. It is not permitted to bring your own beverages into the venue.

Any guest whose behaviour gives the venue concern will be asked to leave or will be refused admission. Any damages caused will be charged for.

It is not permitted for any extra guests to join the party after the meal.

I can confirm I am responsible for my party and agree to the above terms & conditions.

PRINT NAME

.....

SIGNATURE

DATE

.....

#### OFFICE USE ONLY

- |  |   |
|--|---|
| <input type="checkbox"/> Booking Form Rec. | <input type="checkbox"/> Menu Choice Rec. |
| <input type="checkbox"/> Deposit Paid      | <input type="checkbox"/> Balance Paid     |



PAR 3 LOUNGE  
TEL: 0208 950 8600  
WWW.PAR3CAFE.COM

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